



TAA has rules and guidelines that are to be followed to ensure a cooperative relationship between Temple members and guest users. The policy and procedures listed in the **Facilities Rental and Use Policy** are to be adhered to without exception. Temple Ahavat Achim maintains the right to refuse the renting of Temple facilities and equipment.

RENTAL/USE FEES & COSTS

DEPOSIT: A \$250 deposit for members and a \$500 deposit for non-members is required for all events and is due at the time of reservation.

	Daytime		Weekends & Evenings	
	Member	Non-member	Member	Non-member
Sanctuary	\$250	\$500	\$350	\$600
Social Hall	\$400	\$750	\$500	\$1000
Kitchen	\$0	\$0	\$0	\$*
Lobby	\$**	\$**	\$300	\$500
Classroom	\$100	\$150	\$200	\$300
Partitioned	\$200	\$300	\$300	\$400
SH Room				
Custodial Hrs.	\$30.00	\$30.00	\$30.00	\$30.00

KITCHEN: Use of the kitchen is included in the cost of the room when food service is part of an event at the temple.

CUSTODIAL HOURS are only charged when an event requires extra setup/cleanup, or when an event exceeds 6 hours and requires the custodian to stay beyond his/her normal work hours.

COSTS INCLUDE the use of temple equipment such as chairs, tables, sound equipment, and food service items as appropriate for the event. The temple will not accept any charges for items that need to be rented for the event.

SECURITY: Any additional security will be negotiated between the temple and the event sponsor. The event sponsor will be responsible for paying for these services directly to the providers. TAA will not assume any responsibility for the cost of these services and will not pay for them on behalf of the event sponsor.

HARDSHIP: Fees may be waived by the Rabbi and President for members with hardships.

* The Kitchen may be rented to members only.

**The Lobby is not available for rent during office hours.

TAA Facilities/Room Descriptions

Temple Ahavat Achim is a synagogue and a sacred space where worship and prayer take place. Please ensure that you and the guests at your event respect and observe the sanctity of our spaces. Thank you.

Upstairs Sanctuary (maximum occupancy – 150). The Sanctuary is primarily used for religious services and sacred purposes. With stipulations it may be used for performances or large programs. This light-filled space with a soaring ceiling has a state-of-the-art sound system and beautiful acoustics. No food or drinks are allowed in the sanctuary. The sound system room is located within the sanctuary.

Rental of the sanctuary includes the coatroom and the ladies and men's rooms. The rental does not include any equipment unless specified in the agreement.

Upstairs Social Hall (maximum occupancy – 150). The Social Hall is a large room with beautiful bamboo floors, which is saturated in natural light during the day and can be dimly lit at night. It is used for a variety of functions from musical performances to celebrations. From it, the kitchen, second floor balcony, and upstairs restrooms can be accessed. The social hall is equipped for live and recorded music and has a large pull-down screen for presentations. *Rental of the Social Hall applies only to the Social Hall and Expansion Rooms (and restrooms). Other rooms in the building may be used only if previously approved.*

____ Balcony

____ Expansion Space(s)

1 - Just off of the main sanctuary, has access to balcony

2 - Middle section, has access to balcony

3 - Located near the kitchen, has access to balcony and restrooms

Upstairs Kitchen (used only under the supervision of a TAA representative or by an approved caterer) The kitchen is professional grade with a double convection oven, double refrigerator, freezer, dishwasher, gas stove and oven, 4 stainless steel prep tables, 2 main sinks, and hand washing station. Dairy and meat dishes and flatware for serving are available. Event sponsors must provide food, disposables, and other consumables.

Downstairs Beit Midrash (maximum occupancy – 60) The Beit Midrash is a smaller sanctuary and is used for sacred services, study, classes, and meetings. It is carpeted and contains the temple library, chairs, a lectern, and 2 tables.

Downstairs Kitchenette - A small kitchen with refrigerator, coffeemaker, and microwave, used for preparing refreshments for small gatherings.

Downstairs Main (Lobby) – A warm and welcoming tiled space with 6 comfortable seating areas designated for conversation and small meetings.

Meeting/Classroom – TAA has 3 classroom spaces with tables available to rent for small gatherings and meetings. Two classrooms can be joined into one large room, which has a sink and linoleum floors and is appropriate for arts and crafts. *Rental does not include use of Lobby furniture or carpeted areas.*